

SEVERE THREAT – RED LEVEL – IMMINENT RISK

Definition: A terrorist attack has occurred or credible and corroborated intelligence indicates that one is imminent. Normally, this threat condition is declared for a specific location or critical facility.

_	_		
STATE	: Ga	/EDN	MENT

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition SEVERE and explain expected actions.
- Deploy security personnel based on threat assessments.
- Close or restrict entry to the facility to emergency personnel only and restrict parking areas close to critical buildings.
- Maintain a minimum staffing of essential employees.
- Deploy emergency response and security teams.
- Activate agency Emergency Operations Center and send a liaison to local or state EOC as requested.
- Maintain close contact with local law enforcement.
- Be prepared to implement mutual aid agreements with government and with other critical facilities.
- Provide security in parking lots and other critical areas.
- Report suspicious activity immediately to local or state law enforcement.
- Restrict or suspend all deliveries and mail to the facility. Emergency supplies or essential shipments should be sent to an off-site location for inspection.



SEVERE THREAT – RED LEVEL – IMMINENT RISK

Definition: A terrorist attack has occurred or credible and corroborated intelligence indicates that one is imminent. Normally, this threat condition is declared for a specific location or critical facility.

LOCAL GOVERNMENT ACTIONS NON-LAW ENFORCEMENT

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition SEVERE to employees and to the public and explain anticipated actions that should be taken.
- Deny unauthorized access to critical facilities and infrastructure. Continue 100% inspections of personnel, vehicles, and packages.
- Visually inspect the interior and undercarriage of vehicles entering parking lots and terraces.
- Deploy equipment assets and ensure physical security measures be afforded to them at critical sites.
- Assemble trained volunteers to include: CERT, COP, ARES and the American Red Cross.
- Implement Mutual Aid Agreements as required.
- Continue to assess the vulnerability of key assets and facilities.
- Take appropriate action to protect them by deploying armed security forces to these sites.
- Cancel or delay unnecessary employee travel and leave.
- Activate the Emergency Operations Center.
- Control release of information to the public and news media.
- Send a Public Information Officer to the state Joint Information Center (JIC).
- Provide security for personnel dispatched to repair or restore damaged facilities and systems.

LOCAL GOVERNMENT ACTIONS – LAW ENFORCEMENT

- Announce the increase in threat level to the public and all law enforcement employees.
- Continue all precautions from lower Threat Conditions.
- Deny all access to all public buildings and other critical infrastructure except to those authorized.
- Inspect all packages, vehicles, and authorized personnel entering public buildings and other critical infrastructure.
- Place all law enforcement critical resources on restricted stand by in the affected areas.
- Cancel all employee leave.
- Provide staffing to the Emergency Operations Center.
- Through the Public Information Center, manage information released to the public ensuring coordination with other public safety and Chief Administrative/Elected Officials.



SEVERE THREAT – RED LEVEL – IMMINENT RISK

Definition: A terrorist attack has occurred or credible and corroborated intelligence indicates that one is imminent. Normally, this threat condition is declared for a specific location or critical facility.

CITIZEN ACTIONS

In addition to all previously mentioned precautions, citizens are advised to:

- Report suspicious activities and call 9-1-1 for immediate response.
- Expect delays, searches of purses and bags, and restricted access to public buildings.
- Expect traffic delays and restrictions.
- Take personal security precautions to avoid becoming a victim of crime or terrorist attack.
- Avoid crowded public areas and gatherings.
- Do not travel into areas affected by the attack or is an expected terrorist target.
- Keep emergency supplies accessible and automobile fuel tank full.
- Be prepared to evacuate your home or shelter in place on order of local authorities.
- Be suspicious of persons taking photographs of critical facilities, asking detailed questions about physical security or dressed inappropriately for weather conditions (suicide bomber). Report these incidents immediately to law enforcement.
- Closely monitor news reports and Emergency Alert System (EAS) radio/TV stations.
- Assist neighbors who may need help.
- Avoid passing unsubstantiated information and rumors.



Continue all precautions from lower Threat Conditions.

SEVERE THREAT - RED LEVEL - IMMINENT RISK

Definition: A terrorist attack has occurred or credible and corroborated intelligence indicates that one is imminent. Normally, this threat condition is declared for a specific location or critical facility.

	Continue an production of the first continue of
Businesses	 Announce Threat Condition SEVERE and explain expected actions. Deploy security personnel based on threat assessments. Close or restrict entry to the facility to emergency personnel only and restrict parking areas close to critical buildings. Maintain a skeleton crew of essential employees. Deploy emergency response and security teams. Activate Operations Center and send a liaison to the county or state EOC. Maintain close contact with local law enforcement and emergency management officials. Be prepared to implement mutual aid agreements with government and with other critical facilities. Provide security in parking lots and company areas. Report suspicious activity immediately to local law enforcement. Restrict or suspend all deliveries and mail to the facility. Emergency supplies or essential shipments should be sent to an off-site location for inspection.
BUSINESSES	 Deploy emergency response and security teams. Activate Operations Center and send a liaison to the county or state EOC Maintain close contact with local law enforcement and emergency management officials. Be prepared to implement mutual aid agreements with government and with other critical facilities. Provide security in parking lots and company areas. Report suspicious activity immediately to local law enforcement. Restrict or suspend all deliveries and mail to the facility. Emergent supplies or essential shipments should be sent to an off-site location.



HIGH THREAT – ORANGE LEVEL – HIGH RISK

Definition: Credible intelligence indicates that there is a high risk of a local terrorist attack but a specific target has not been identified.

STATE GOVERNMENT

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition HIGH to all employees and explain expected actions.
- Place emergency operations teams on notice.
- Activate the agency operations center if required. Staff state EOC if requested.
- Monitor world and local events. Pass on credible threat intelligence to key personnel.
- Ensure appropriate security measures are in place and functioning properly.
- Instruct employees to report suspicious activities, packages, and people.
- Search all personal bags, parcels, and require personnel to pass through magnetometer, if available.
- Restrict vehicle parking close to buildings.
- Inspect intrusion detection systems and lighting, security fencing, and locking systems.
- Inspect all deliveries and consider accepting shipments only at off-site locations.
- Remind employees to expect delays and baggage searches.
- Implement varying security measures (see Attachment I).



HIGH THREAT - ORANGE LEVEL - HIGH RISK

Definition: Credible intelligence indicates that there is a high risk of a local terrorist attack but a specific target has not been identified.

LOCAL GOVERNMENT ACTIONS NON-LAW ENFORCEMENT

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition HIGH in coordination with law enforcement to employees and public and explain expected actions to be taken.
- Restrict or control access to government buildings, critical facilities, and infrastructure.
- Maintain a heightened sense of awareness while responding to, or working at incident scenes.
- Erect outside barricades, security checks to deny access to underground parking areas, loading docks, and building entrances.
- Secure fire-rescue stations and other facilities by closing entrance and bay doors when not in use.
- Review local emergency response plans and the Virginia Emergency Operations Plan.
- Communicate and Coordinate with all local agencies to review roles and responsibilities.
- Activate Emergency Operations Center if warranted.
- Require identification, sign-in, and escorts as required.
- Escort visitors to fire-rescue stations and other facilities.
- Restrict parking areas located close to buildings or critical facilities.
- Remove trash containers, dumpsters, and mailboxes located near government buildings and facilities.
- Closely monitor available security and intelligence data from state and local law enforcement agencies.
- Instruct employees to be especially watchful for suspicious or unattended packages and articles received through the mail service.
- Inspection buildings and parking areas for suspicious packages.
- Implement rumor control to avoid public panic.
- Employ armed security at airports, dams, public utilities, and critical facilities.
- Ensure emergency vehicles are attended at all times, whenever possible, and properly secured when not attended.
- Based on threat assessment, define rules of engagement and authorize use of deadly force.
- Test communication plans.
- Secure and regularly inspect all buildings, vehicles, and parking and storage areas for intrusion.
- Conduct 100% verification of deliveries and restrict shipments.
- Implement varying security measures (see Attachment I).



HIGH THREAT - ORANGE LEVEL - HIGH RISK

Definition: Credible intelligence indicates that there is a high risk of a local terrorist attack but a specific target has not been identified.

-Continued-

LOCAL GOVERNMENT ACTIONS – LAW ENFORCEMENT

- Announce the increase in threat level to the public and all law enforcement employees.
- Continue all precautions from lower Threat Conditions.
- Secure outside perimeter of all public buildings and other critical infrastructure and deny access to all related underground parking areas, loading docks, and side and back building entrances.
- Erect outside security barricades as required and restrict all vehicle parking near critical facilities.
- Place all sworn department personnel on restricted stand by.
- Elevate work place awareness of public employees and re-emphasize the immediate reporting of suspicious activity.
- Supplement intelligence resources to elevate the early detection and reporting of terrorist related information.
- Place all law enforcement critical resources (e.g.: SWAT Teams) on unrestricted stand by if intelligence indicates you are potential target area.
- Implement varying security measures (see Attachment I).



HIGH THREAT - ORANGE LEVEL - HIGH RISK

Definition: Credible intelligence indicates that there is a high risk of a local terrorist attack but a specific target has not been identified.

	In addition to all previously mentioned precautions, citizens are advised to:
CITIZEN ACTIONS	 Resume normal activities but expect some delays, baggage searches, and restrictions as a result of heightened security at public buildings and facilities. Continue to monitor world and local events as well as local government threat advisories. Report suspicious activities at or near critical facilities to local law enforcement agencies by calling 9-1-1. Avoid leaving unattended packages or brief cases in public areas. Inventory and organize emergency supply kits and discuss emergency plans with family members. Reevaluate meeting location based on threat. Consider taking reasonable personal security precautions. Be alert to your surroundings, avoid placing yourself in a vulnerable situation, and monitor the activities of your children. Maintain close contact with your family and neighbors to ensure their safety and emotional welfare.



HIGH THREAT - ORANGE LEVEL - HIGH RISK

Definition: Credible intelligence indicates that there is a high risk of a local terrorist attack but a specific target has not been identified.

	Continue all precautions from lower Threat Conditions.
	 Announce Threat Condition HIGH to all employees and explain expected actions. Place emergency response teams on notice.
	 Activate the business emergency operations center if required. Establish ongoing liaison with local law enforcement and emergency management officials.
BUSINESSES	 Monitor world and local events. Pass on credible threat intelligence to key personnel.
	 Ensure appropriate security measures are in place and functioning properly.
	 Instruct employees to report suspicious activities, packages, and people. Search all personal bags, parcels, and require personnel to pass through magnetometer, if available.
	Restrict vehicle parking close to buildings.
	 Inspect intrusion detection systems and lighting, security fencing, and locking systems.
	 Inspect all deliveries and consider accepting shipments only at off-site locations.
	 Remind employees to expect delays and baggage searches.
	 Implement varying security measures (see Attachment I).



ELEVATED THREAT – YELLOW LEVEL – ELEVATED RISK

Definition: Elevated risk of terrorist attack but a specific region of the USA or target has not been identified.

STATE GOVERNMENT

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition ELEVATED to employees.
- Review vulnerability and threat assessments and revise as needed.
- Identify and monitor governmental information sharing sources for warnings and alerts.
- Update and test call down list for emergency response teams and key employees.
- Review, coordinate, and update mutual aid agreements with other critical facilities and government agencies.
- Establish and monitor active and passive security measures.
- Review employee training on security precautions (bomb threat procedures, reporting suspicious packages, activities, and people).
- Conduct communications checks to ensure contact can be maintained.



ELEVATED THREAT – YELLOW LEVEL – ELEVATED RISK

Definition: Elevated risk of terrorist attack but a specific region of the USA or target has not been identified.

attack. **LOCAL GOVERNMENT** protection. ACTIONS -**Non-Law** packages. **ENFORCEMENT** advisories.

Continue all precautions from lower Threat Conditions.

- Announce Threat Condition ELEVATED to employees and to the public.
- Review physical security plans for critical facilities.
- Assess potential terrorist targets and develop plans to counteract an
- Conduct vulnerability assessments of each critical facility and government building. Estimate the consequence of loss and assign a priority for their
- Ensure all buildings are secured to prevent theft or tampering.
- Conduct physical inspection of buildings for suspicious unattended
- Develop a cadre of trained volunteers.
- Closely monitor current news events and state and federal terrorist
- In coordination with local law enforcement, keep the public informed on current threat conditions and advisories.
- Coordinate with adjacent municipalities for mutual aid support in the event of a disaster or terrorist threat.
- Conduct tabletop and functional exercises to ensure that response plans are understood and current.
- Review existing physical security measures employed and install intrusion detection and passive systems as funding permits.
- Conduct weekly radio communication checks.

LOCAL GOVERNMENT ACTIONS - LAW ENFORCEMENT

- Announce the increase in threat level to the public and all law enforcement employees.
- Continue all precautions from lower Threat Conditions.
- Ensure that all access to public buildings and other critical infrastructure is controlled and access is restricted through a secure identification process.
- Accelerate review of all information sources and direct field operations to obtain further information concerning possible terrorist presence and their preparation for attacks.
- Designate intelligence personnel to closely monitor current news events and federal terrorist advisories and notify headquarters of any change.
- Conduct inventories of all law enforcement emergency response supplies, personal protective equipment, and medical First Aid kits.
- If warranted, implement varying security measures.



ELEVATED THREAT – YELLOW LEVEL – ELEVATED RISK

Definition: Elevated risk of terrorist attack but a specific region of the USA or target has <u>not</u> been identified.

	In addition to all previously mentioned precautions, citizens are advised to:
CITIZEN ACTIONS	 Continue normal activities, but report suspicious activities to the local law enforcement agencies. Take a first aid or CERT class. Become active in your local Neighborhood Crime Watch program. Network with your family, neighbors, and community for mutual support during a disaster or terrorist attack.
	 Learn what critical facilities are located in your community and report suspicious activities at or near these sites. Contact local officials to learn about specific hazards in your community. Increase individual or family emergency preparedness through training, maintaining good physical fitness and health, and storing food, water, and emergency supplies. Monitor media reports concerning situation.



ELEVATED THREAT – YELLOW LEVEL – ELEVATED RISK

Definition: Elevated risk of terrorist attack but a specific region of the USA or target has <u>not</u> been identified.

Businesses	 Continue all precautions from lower Threat Conditions. Announce Threat Condition ELEVATED to employees. Review vulnerability and threat assessments and revise as needed. Identify and monitor governmental information sharing sources for warnings and alerts. Update and test call down list for emergency response teams and key employees. Review, coordinate, and update mutual aid agreements with other critical facilities and government agencies. Establish and monitor active and passive security measures. Review employee training on security precautions (bomb threat
	· · ·



GUARDED THREAT – BLUE LEVEL – GENERAL RISK

Definition: General risk with no credible threats to specific targets.

	Continue all precautions from lower Threat Conditions.
STATE GOVERNMENT	 Ensure that key leaders are familiar with the emergency operations and business contingency plans. Review, update, and routinely exercise functional areas of plans. Review and update the call down list for emergency response teams. Develop or review Mutual Aid agreements with other facilities, states, and/or with local government for use during emergencies. Review physical security precautions to prevent theft, unauthorized entry, or destruction of property. Have you provided for: *Employee picture ID badges? *Background checks on all employees? *Access control and locking of high security areas at all times? *All security keys marked with "Do not Duplicate?" *Surveillance Cameras? *Backup power? *An alarm system?



GUARDED THREAT – BLUE LEVEL – GENERAL RISK

Definition: General risk with no credible threats to specific targets.

	Continue all precautions from lower Threat Conditions.
LOCAL GOVERNMENT ACTIONS - NON-LAW ENFORCEMENT	 Estimate the threat vulnerability of each critical facility and the countermeasures required to protect them. Ensure that each department is familiar with their assigned responsibilities during a disaster as shown in the plan and are prepared to respond. Review communications plans and ensure the call-down procedures are current and accurate. Conduct emergency management training and exercise emergency response plans. Ensure all emergency management and response functions are adequately staffed. Recruit and train volunteers to augment full time staff. Actively support the Neighborhood Watch, Community Emergency Response Team (CERT) and Amateur Radio Emergency Service programs. Remind citizen and employees to be alert for suspicious packages, activities and vehicles, and to report these occurrences to the proper authority. Secure buildings, unused rooms, storage areas, equipment and vehicles to prevent theft, tampering, or destruction. Evaluate information available on public Web sites that could compromise security. Encourage all citizens and employees to have necessary immunizations.
LOCAL GOVERNMENT ACTIONS – LAW ENFORCEMENT	 Continue all precautions from lower Threat Conditions Announce the increase in threat level to the public and all law enforcement employees. Estimate countermeasures required to protect potential targets identified through statewide and local risk assessment. Review and enhance intelligence operations within the Department of State Police and F.B.I. to allow for early detection and formulation of an adequate defense mechanism for the Commonwealth of Virginia. Secure all law enforcement unused assets to ensure against theft, tampering, or destruction. Develop and conduct terrorist strike response scenarios training for all police response personnel. Ensure that coordination with all emergency management and response functions are adequately staffed. Recruit and train volunteers to augment full time staff. Have Public Information Office in coordination with other public safety agencies and with public media develop a system to routinely notify the public of terrorism related information and also to educate the public to the threat warning levels.



GUARDED THREAT – BLUE LEVEL – GENERAL RISK

Definition: General risk with no credible threats to specific targets.

	In addition to all previously mentioned precautions, citizens are advised to:
CITIZEN ACTIONS	 Continue normal activities but be watchful for suspicious activities. Report criminal activity to local law enforcement. Review family emergency plans. Increase family emergency preparedness by purchasing supplies, food, and storing water. Be familiar with local natural and technological (man made) hazards in your community. Increase individual or family emergency preparedness through training, maintaining good physical fitness and health, and storing food, water, and emergency supplies. Monitor local and national news for terrorist alerts.



GUARDED THREAT – BLUE LEVEL – GENERAL RISK

Definition: General risk with no credible threats to specific targets.

	Continue all precautions from lower Threat Conditions.
BUSINESSES	 Ensure that key leaders are familiar with the emergency operations and business contingency plans. Review, update, and routinely exercise functional areas of plans. Review and update the call down list for emergency response teams. Develop or review Mutual Aid agreements with other facilities and/or with local government for use during emergencies. Review physical security precautions to prevent theft, unauthorized entry, or destruction of property. Have you provided for: *Employee picture ID badges? *Background checks on all employees? *Access control and locking of high security areas at all times? *All security keys marked with "Do not Duplicate?" *Surveillance Cameras? *Backup power? *An alarm system?



LOW THREAT – GREEN LEVEL – LOW RISK

Definition: Low risk of terrorism. Routine security is implemented to preclude routine criminal threats.

STATE GOVERNMENT

- Develop emergency operations and business continuity plans.
- Encourage and assist employees to be prepared for personal, natural, technological, and homeland security emergencies.
- Develop a communications plan for emergency and other key personnel.
- Conduct training for employees on physical security precautions.
- Budget for physical security measures.



LOW THREAT – GREEN LEVEL – LOW RISK

Definition: Low risk of terrorism. Routine security is implemented to preclude routine criminal threats.

LOCAL GOVERNMENT ACTIONS NON-LAW ENFORCEMENT

- Identify critical facilities that may need protection.
- Review Emergency Operations Plans.
- Ensure provisions for continuity of government.
- Conduct training, seminars, workshops, and exercises using the Emergency Operations Plans and business resumption plans.
- Conduct emergency preparedness training for citizens and employees and worker's families.
- Encourage response agencies (fire fighters, law enforcement, EMS, public works and elected officials) to take emergency management and American Red Cross First Aid and CPR training.
- Provide emergency preparedness information to employees via paycheck stub tips, newsletters, articles and posters.
- Conduct routine inventories of emergency supplies and medical aid kits.
- Budget for physical security measures.
- Encourage programs for employee immunization and preventive health care.

LOCAL GOVERNMENT ACTIONS – LAW ENFORCEMENT

- Work with local and state law enforcement to conduct risk assessments on potential terrorist targets statewide. (Threat + Vulnerability = Risk)
- Review critical incident response plan and through coordination with state law enforcement update to handle additional threats posed by foreign and domestic terrorism.
- Identify, develop, and conduct consequence response training for all police response personnel.
- Identify law enforcement needs as they relate to crisis operations.
- Encourage and assist law enforcement employees to be prepared for personal, natural, technological, and homeland security emergencies.
- Conduct emergency preparedness training for employees and worker's families.
- Review physical security measures for all law enforcement facilities and upgrade to meet the threat of foreign and domestic terrorism.
- Review information protection measures to ensure proper security measures are being utilized for the collection, storage, and transmission of information.
- Review communications capabilities and upgrade to allow for efficient and effective communications among all law enforcement and other public safety responders to a critical incident. Also ensure redundancy for cyber information systems.



LOW THREAT – GREEN LEVEL – LOW RISK

Definition: Low risk of terrorism. Routine security is implemented to preclude routine criminal threats.

	Citizens are advised to:
CITIZEN ACTIONS	 Continue to enjoy individual freedom. Participate freely in travel, work, and recreational activities. Be prepared for disasters and family emergencies. Develop a family emergency plan. Keep recommended immunizations up-to-date. Know how to turn off your power, gas, and water service to your house. Know what hazardous materials are stored in your home and how to properly dispose of unneeded chemicals. Support the efforts of your local emergency responders (fire fighters, law enforcement and emergency medical service). Know what natural hazards are prevalent in your area and what measures you can take to protect your family. Volunteer to assist and support the community emergency response agencies.



LOW THREAT – GREEN LEVEL – LOW RISK

Definition: Low risk of terrorism. Routine security is implemented to preclude routine criminal threats.

BUSINESSES

- Develop emergency operations and business contingency plans.
- Encourage and assist employees to be prepared for personal, natural, technological, and homeland security emergencies.
- Conduct emergency preparedness training for employees and worker's families.
- Develop a communications plan for emergency response and key personnel.
- Conduct training for employees on physical security precautions.
- Budget for physical security measures.

ATTACHMENT I

VARYING SECURITY MEASURES

These measures incorporate a comprehensive list of security actions, some of which may need to be implemented at lower levels. They are designed to respond to the elevation to High Risk (Orange) of terrorist attacks.

LITTLE OR NO COST ACTIONS

- Increase the visible security personnel presence wherever possible.
- Rearrange exterior vehicle barriers (traffic cones) to alter traffic patterns near facilities.
- Institute/increase vehicle, foot, and roving security patrols.
- Implement random security guard shift changes.
- Arrange for law enforcement vehicles to be parked randomly near entrances and exits.
- Approach all illegally parked vehicles in and around facilities, question drivers and direct them to move immediately, if owner cannot be identified, have vehicle towed by law enforcement.
- Limit the number of access points and strictly enforce access control procedures.
- Alter primary entrances and exits if possible.
- Implement stringent identification procedures to include conducting 100% "hands on" checks of security badges for all personnel, if badges are required.
- Remind personnel to properly display badges, if applicable, and enforce visibility.
- Require two forms of photo identification for all visitors.
- Escort all visitors entering and departing.
- X-ray packages and inspect handbags and briefcases at entry if possible.
- Validate vendor lists for all routine deliveries and repair services.

ACTIONS THAT MAY BEAR SOME COST

- Increase perimeter lighting.
- Remove vegetation in and around perimeters, maintain regularly.
- Institute a vehicle inspection program to include checking under the undercarriage of vehicles, under the hood, and in the trunk. Provide vehicle inspection training to security personnel.
- Conduct vulnerability studies focusing on physical security, structural engineering, infrastructure engineering, power, water, and air infiltration, if feasible.
- Initiate a system to enhance mail and package screening procedures (both announced and unannounced).
- Install special locking devices on manhole covers in and around facilities.